



**Information clause
CIVIL LAW CONTRACT**

In order to fulfill the information obligation under Article 13 section 1 and section 2 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (Journal of Laws EU L.2016.119.1, amended by Journal of Laws EU.L.2018.127.2), hereinafter referred to as GDPR - in connection with the acquisition of your personal data, we inform that:

1. The Data Controller of your personal data is Rzeszow Ulma Family Airport Ltd. with its registered office in Jasionka, address: Jasionka 942, (36-002), entered in the Register of Entrepreneurs of the District Court in Rzeszów kept by the 12th Commercial Division of the National Court Register under KRS number (National Court Register Number): 0000296055, REGON number: 180288180, NIP number (Tax Identification Number): 5170240616, e-mail: rzeszowairport@rzeszowairport.pl, tel: +48 17 852 00 81, +48 17 717 86 11.
2. The contact details:
Data Protection Officer: email: iod.rodo@rzeszowairport.pl,
tel. no. +48 17 717 87 80, address: Jasionka 942, 36-002 Jasionka.
Deputy Data Protection Officer: email: iod.rodo@rzeszowairport.pl,
tel. no. +48 17 717 86 04, address: Jasionka 942, 36-002 Jasionka.
3. Your personal data will be processed in order to perform all activities related to the conclusion and implementation of the civil law contract.
4. The legal basis for your personal data processing is:
 - 1) Art. 6 section 1 letter b of GDPR (the processing is necessary for the implementation of the civil law contract to which you are a party).
 - 2) Art. 6 section 1 letter c of GDPR (the processing is necessary to fulfill the legal obligations incumbent upon the Data Controller under applicable law).
 - 3) Art. 6 section 1 letter f of GDPR (the processing is necessary for purposes such as the possible need to refute or implement civil law claims arising from legitimate



interests pursued by the Data Controller, such as protection of property and non-property rights).

- 4) Art. 9 section 2 letter b of the GDPR (processing of sensitive data is necessary to fulfill the obligations and exercise special rights by the Data Controller in the field of labor law, social security and social protection such as documentation of sick leave, documentation of health and safety as well as social security and social protection) on the basis of the provisions of the Act of 26 June 1974 - the Labor Code.
5. You have the right to request access to your personal data, its rectification, deletion, or restriction of the processing, as well as the right to submit an objection against the processing and the right to oppose any further processing and the right to transfer the data. If the processing of personal data is conducted on the basis of Art. 6 section 1 letter a of GDPR, you have the right to withdraw your consent at any time with no impact on the lawfulness of the processing conducted on the basis of consent given prior to its withdrawal.
6. You have the right to lodge a complaint with a supervisory authority, i.e. President of the Office for Personal Data Protection).
7. The provision of data is voluntary, but necessary for the conclusion of the civil law contract. If you do not provide the data, it will not be possible to achieve the purposes set out in point 3.
8. The data provided by you will not be disclosed to third parties. The recipients of the data will be bodies and institutions authorized to obtain data on the basis of applicable law, e.g.: Supreme Audit Office (NIK), National Labor Inspectorate (PIP). In addition, your personal data will be disclosed to authorized persons employed by the Data Controller on the basis of employment contracts or civil law contracts and entities processing data on our behalf under the data processing entrustment agreement.
9. Your personal data will not be subject to automated decision making, including profiling.
10. The Data Controller does not intend to transfer personal data to a third country or international organization.



11. We will keep your personal data contained in the employee documentation for a period of civil law contract and for archival purposes for a period of 50 years starting from the date of cessation of civil law relationship. Regarding civil law relationships established from January 1, 2019, the storage period for your employee documentation will be 10 years from the end of the calendar year in which the civil law relationship was terminated. The Data Controller destroys your documentation in a way that makes it impossible to reproduce its content within 12 months after the period designated for its receipt, i.e. after the abovementioned periods of storage of documentation.